The Board of County Commission for Washington County met in regular session on Monday, January 13, 2014 in the commission room at the Washington County Courthouse. Members present: Alison Mueller, 1st District Commissioner, Chairman; Roger Otott, Vice Chairman, 2nd District Commissioner; and Gary Ouellette, 3rd District Commissioner. Denae Dimler, County Clerk, was present to record meeting minutes.

Next regular meeting will be Tuesday, January 21, 2014 at 8:30 A.M. Washington County Offices will be closed on Monday January 20 in observance of Martin Luther King Jr. Day.

Chairman Mueller called the meeting to order.

Janice Kearn, County Health Administrator, wanted clarification on discussion last week about purchasing vehicles from local dealers. Janice was told to let local dealers know what she is looking for and what she can spend so they have the opportunity to find a vehicle. Janice and the Board agreed that purchasing a car from an auction is not an option. Janice asked if the COLA raises given last week are for new hires who are still in training. The Board agreed that the raises will be given to those who are still in training. However, they indicated that this policy will be reviewed with the new handbook and is subject to change. Janice reported that she met with Scott Sawin to look at renovating Schoen's building in downtown Washington as the site for the new Washington County Health Department. Scott indicated that the repairs to the existing building are too numerous to give a ballpark figure on renovation and it would probably be cheaper to build on a new site. Plans were drawn up in 2010 by Hutton Construction for a new 6,100 sq. ft County Health Department but costs figures on that project have not been determined. Denae asked if this project fell under the Public Building Commission (PBC) and if it needed to go to a vote. Chairman Mueller said that this project is part of the PBC and that funds have been set aside for the project. If additional funds are needed for the project, then the type of funding needed would determine whether or not it would go to a vote.

The Board discussed recent postings on Facebook regarding transfers to reserve accounts. The Board expressed that issues involving County business are not best addressed online in social media. Chairman Mueller indicated that if residents have questions, she would like them to attend a BOCC meeting to ask questions and that employees, past and present, should defer questions to the BOCC.

The Board asked Denae to place a call to Doyle McKimmy, CEO of Washington County Hospital, to request his presence at the meeting.

The Board reviewed year-end inventory reports from Emergency Management and the County Clerk's offices.

The Board examined the annual report for Brantford Township.

Chairman Mueller signed an application for RARP rebate of \$605.49.

Duane Bruna, Environmental Science Director, reported the oil burning furnace in the warehouse needs to be replaced. Duane is accepting applications for laborer.

Justin Cordry, Sheriff, reported there are 4 Washington County and 1 Marshall County inmates in the jail. Justin presented an amended contract with the City of Washington. Justin asked permission to purchase a pickup from GSA in the amount of \$23,609.76. The pickup is not pursuit rated but special packages can be added to increase speed and he will want to add a receiver hitch and deer guard at a later date. The Board approved the purchase to be paid from equipment reserve. Justin also asked permission to order eight 800 MHz handheld radios from Ka-Comm in the amount of \$13,812. He will need to order additional batteries at a later date. Existing radios are not compatible with radios in the patrol cars, ambulances or surrounding counties. The Board approved the purchase to be paid from equipment reserve. Justin indicated he would like to sell a patrol car on Nex-Tech again. The Board agreed that it would be fine to sell the car online.

Justin Dragastin, Kastl Powell, advised the Board that EMC Insurance does not have the renewal complete and he will bring it in on Tuesday, January 21st. Justin reviewed equipment and vehicles that were added and removed in 2013.

Hay bids were opened at 11:00 A.M. Four bids were submitted. Commissioner Otott made a motion to accept the bid from Marvin Heck. Commissioner Ouellette seconded the motion. Motion passed.

David Willbrant, Public Works Administrator, presented a list of items that he would like to sell for salvage. Commissioner Otott moved to salvage the items on David's list. Commissioner Ouellette seconded the motion. Motion passed. David indicated he will be sending letters of interest to six firms to complete a bridge inspection south of Palmer.

Elizabeth Hiltgen, County Attorney, joined the session. Elizabeth reviewed the contract with the City of Washington. Commissioner Ouellette made a motion to sign the contract. Commissioner Otott seconded the motion. Motion passed. Elizabeth presented reimbursable expenses due to Health Facilities Group (HFG) for the hospital project. Chairman Mueller moved to pay HFG reimbursable expenses totaling \$50,199.66. Commissioner Otott seconded. Motion passed.

On Friday, January 10th, Doyle McKimmy called the Clerk's office requesting an early distribution of the Washington County Hospital's first half distribution. Denae worked with the Board via email and phone to get the check cut early. The Board called Doyle in to discuss the purpose of the early distribution and to remind him that he did not submit a budget request last year nor did the Board receive a year-end budget from the hospital. Doyle said he needed the distribution early in order to prepare financial statements for the hospital's board meeting. Chairman Mueller said that future requests need to be done during the BOCC meeting and that budget requests are due in June every year.

Larry Bruna, Hutton Construction, asked the Board to schedule a Public Building Commission meeting on February 4th to discuss final pricing on the project and to meet with the owner of Hutton Construction. The meeting will be held on February 4th at 1:00 P.M. in the BOCC room in the Courthouse.

Diana Svanda, Payroll Clerk, informed the Board that she was having problems splitting the pay period by trying to implement the \$0.40 COLA increase two days into a new pay period. The Board agreed to make the COLA effective December 29th rather than January 1st.

At 12:00 P.M. the Board began reorganization for 2014.

Commissioner Otott moved and Commissioner Ouellette seconded to appoint Alison Mueller as County Commission Chair for 2014. Motion carried. Commissioner Ouellette moved and Chairman Mueller seconded to appoint Roger Otott as Vice Chair for 2014. Motion carried.

Commissioner Ouellette moved and Commissioner Otott seconded to adopt the following for 2014:

Depositor for Register of Deeds: 1st National Bank

County Treasurer: To use all banks

Employee Health Care: Blue Cross Blue Shield of Kansas

Mileage rate \$0.50 per mile

Per Diem \$30.00 per 24 hour period when travel requires overnight stay.

- No meal reimbursement for single day travel.
- When travel requires overnight stay, meal reimbursement will be allowed up to \$30 for each 24 hour period. Reimbursement will be made with an expense check or meals can be placed on County procurement card not to exceed \$30 in 24 hour period.

Boot allowance: \$90.00 once a year to be compensated through employee payroll

Wage adjustments: \$0.40 per hour for all full and part time. Does not include seasonal or temporary employees.

Cleaning rate for Sheriff, Undersheriff, & Deputies: \$10.00 per month

Official County Paper Washington County News – 2014

Hanover News – 2015 Linn Palmer Record – 2016

Appointments:

Communications Director – Sheila Ouellette

County Health Administrator – Janice Kearn, R.N.

County Health Officer – Janice Kearn, R.N.

Consultant to the County Health Administrator – David K. Hodgson, M.D.

Environmental Science Director – Duane Bruna

Emergency Management Coordinator – Debbie Swoboda

Emergency Management Alternate Coordinator – Alison Mueller

Public Works Administrator - David Willbrant

North Central Regional Planning Commission: Gary Ouellette

North Central Regional Juvenile Detention: Delegate: Roger Otott, Alternate: Alison Mueller

Heartland Works Representative: Denae Dimler

12th Judicial District Representative: Alison Mueller

Airport Advisory Board: Richard Hinkle (exp. Dec. 2016)

Current Board Members: Dean Lovgren (exp. Dec. 2014) Brad Portenier (exp. Dec. 2014)

Sharon Pierce (exp. Dec. 2014) Neil Bekemeyer (exp. Dec. 2015)

Pawnee Mental Health: Anita Bott (exp. Dec. 2016)

Current Board Members: Mary Tate (exp. Dec. 2014)

Washington County Hospital Board: Lou Kern (exp. Jan. 2018)

Current Board Members: Ewald Ohlde (exp. Jan. 2017) Ted Lillie (exp. Jan. 2015) Jody Ouellette (exp. Jan. 2016) Rebecca Holsch (exp. Jan. 2016)

Dustin Rogge (exp. Jan. 2015) Richard Baskerville (exp. Jan. 2015)

Holidays for 2014

New Years Day Wednesday, Jan. 1 Martin Luther King Jr. Day Monday, Jan. 20 Monday, Feb. 17 Presidents Day Good Friday Friday, April 18 Memorial Day Monday, May 26 Independence Day Friday, July 4 Labor Day Monday, Sept. 1 Veteran's Day Tuesday, Nov. 11 Thanksgiving Thursday, Nov. 27 Friday, Nov. 28

Christmas Thursday, Dec. 25

Friday, Dec. 26

The meeting adjourned at 12:30 P.M.

(SEAL) Attest:	BOARD OF WASHINGTON COUNTY COMMISSIONERS
	Alison Mueller, Chairman, 1 st District Commissioner
	Roger Otott, Vice Chairman, 2 nd District Commissioner
Denae Dimler, County Clerk	Gary Ouellette, 3 rd District Commissioner